

AGATHA GRACE ARCILLA SARINES

Unit 502 MC3, Pamayanang Diego Silang, Taguig City
(+63) 9178179808; ag.sarines@gmail.com

I. EDUCATION

- 2008 – 2012 **ATENEO LAW SCHOOL, Makati**
Juris Doctor, April 2012
- 2004 – 2008 **UNIVERSITY OF THE PHILIPPINES, Diliman**
Cum Laude, Bachelor of Arts in Philosophy, April 2008
Member, Phi Kappa Phi Honor Society
Member, Pi Gamma Mu International Honor Society in Social Science
- 2000 – 2004 **HOLY FAMILY SCHOOL, Quezon City**
Third Honors, March 2004
Gerry Roxas Leadership Awardee
Balboa Leadership Awardee

II. COMMERCIAL WORK HIGHLIGHTS

- Designation as Compliance Officer for Privacy (“COP”) in a snack & beverage manufacturing company (2023-present)
- Conduct of trainings about the Philippines’ data privacy regulations for companies in the finance technology and café restaurant retailing industries (2020; 2024)
- Regulatory & compliance work on consumer protection, data privacy protection, anti-money laundering, and anti-terrorist financing (2022-present)
- Leading a land acquisition project by a snack & beverage manufacturing company, including its approval before the Securities and Exchange Commission (“SEC”) and tax-free exchange application before the Bureau of Internal Revenue (“BIR”) (2022-present)
- Due diligence work relative to an investment by a Philippine telecommunications company and its joint venturers to create more data centers in the Philippines (2022)
- Advisory work, including negotiations and closing of collective bargaining agreements (“CBAs”) (2021-present)
- Secondment to a Philippine subsidiary of a Thailand conglomerate in the agro-industrial and aqua-industrial businesses for eight (8) months in Pampanga, Philippines (2020-2021)
- Regulatory work for an American technology company concerning the downsizing of one of its Philippine subsidiary, creation of a new Philippine subsidiary, and employee movement from the downsized subsidiary to the new one (2020-2022)
- Advisory work with several companies leading in the digital technology industry to make available their respective platforms in the Philippine market (2019-2022)
- Registration, post-registration or de-registration of various companies (2013; 2015-2017, 2019-present)
- Project financing relative to a joint venture for the expansion project of the Ninoy Aquino International Airport (2019)
- Due diligence work regarding an acquisition by a leading company in the energy industry of thirteen (13) companies accomplished in a two (2)-week timetable (2019)
- Advisory work to dispose of agricultural properties (totaling 10,622 parcels of land) of numerous closed banks for liquidation purposes (2018)
- Secondment to a Philippine counterpart of an American multinational fast-food corporation for seven (7) months in Metro Manila, Philippines (2017)
- Advisory work on intellectual property (“IP”) rights, and management and enforcement of trademark registrations (2013-2017; 2019-present)

III. WORK EXPERIENCE

Legal Manager, Liwayway Marketing Corporation

October 20, 2022 – present

- Advisory – Rendition of legal advice to all departments concerning day-to-day operations involving labor, consumer protection, technology media and telecommunications, finance, energy, IP rights, real properties, and tax matters;
- Corporate-related Affairs - Corporate services work; contract management which includes drafting, reviewing, and participating in negotiations such as those on retail electricity supply, loans, mortgages, insurance, permissible labor contracting, sale of personal and real properties, lease of real properties, third-party service providers, etc.
- Special Projects – transaction work on joint ventures, land acquisitions, and tax-free exchanges;
- IP – Management of trademark portfolios worldwide; enforcement of IP rights;
- Data Privacy - Designation as a COP; advisory on data privacy; conduct of in-house training on data privacy; review of data privacy policies, security breach management plan; data privacy audit; and registration of data processing systems;
- General Litigation – Management of litigation matters before the courts which are outsourced to external counsels;
- Labor Litigation - Management of labor matters such as CBA negotiations, labor cases before the National Labor Relations Commission (“NLRC”); coordination with external counsels regarding pending labor cases.
- Regulatory and Compliance - Registration and post-registration requirements before the SEC, BIR, Bureau of Customs (“BoC”), Bureau of Plant Industry, and Department of Energy.

Senior Associate, Gatmaytan Yap Patacsil Gutierrez & Protacio or C&G Law (Rajah & Tann Network Member)

July 1, 2021 – August 15, 2022

Associate

March 18, 2019 – June 30, 2021

- Corporate-related Affairs – client advisory on doing business in the Philippines, retail trade, consumer protection, upstream energy, technology media and telecommunications, and tax matters; handling of registration, post-registration, and de-registration requirements before the SEC, BIR, BoC, Department of Trade and Industry, Food and Drug Administration (“FDA”), Philippine Economic Zone Authority (“PEZA”) and; secondment work; and corporate services work as an assistant corporate secretary;
- Special Projects – conduct of due diligence reports relative to land, asset and shares acquisitions, or listing in the stock exchange, viability of government bidding project; bidding projects; and estate transactions before the Registry of Deeds (“RD”);
- Data Privacy – client advisory on data privacy; drafting and localization of data privacy policies, security breach management plan, data sharing and outsourcing agreements; contract review with respect to data privacy compliance; data privacy audit; and lecture on Philippine data privacy laws and regulations conducted for OneConnect Financial Technology;
- IP – client advisory on IP protection, including those related to launch of digital or virtual products; conduct of trademark searches and due diligence activities with respect to trademarks; review of contracts with technology transfer arrangements; registration and maintenance of trademarks, which include handling matters such as: *declarations of actual use*; *recordal of assignment*, change of address; responses to *office actions* of the IP Office of the Philippines (“IPOPHL”); and out of court negotiations for the settlement of IP disputes; and
- Labor and litigation – handling of criminal cases before the Department of Justice (“DOJ”); administrative cases before the IPOPHL, NLRC, Department of Agrarian Reform Adjudication Board, and Professional Regulations Commission; and assisting in labor matters on CBA.

Notary Public, Makati City

August 2019 – June 2022; and March 2015 – December 2017

Legal Officer V, External Counsel Department, Philippine Deposit Insurance Corporation (“PDIC”)

August 16, 2018 – March 8, 2019

- Accreditation of external counsels, and outsourcing of cases for and on behalf of the closed banks;
- Legal audit and management of the closed banks’ cases, especially those handled by external counsels;
- Coordination with the PDIC’s deputy liquidators with respect to ongoing cases;
- Handling of cases such as Petitions for the Assistance in the Liquidation of closed banks, Declaration of Nullity

of Foreclosure of Mortgage, Declaration of Nullity of Title, Petition for the Issuance of Writ of Possession; collection, and Qualified Theft cases; and

Court Attorney IV, Office of Justice Ramon A. Cruz, Court of Appeals

October 26, 2017 – July 4, 2018

Work Details:

- Research and preparation of draft decisions and resolutions of various appealed cases before the Court of Appeals.

Assistant Attorney, Ortega Bacorro Odulio Calma & Carbonell (“OBOCC”)

January 05, 2015 – September 01, 2017

- **IP** – Conduct of trademark searches; registration and maintenance of trademarks and patents, which include the filing of the following: *declarations of actual use*; *recordal* of assignment, change of address, and/or change of name; responses to *office actions* of the IPOPHL; payment of annual annuities of patents; prosecution of inter partes cases and trademark infringement/unfair competition cases before IPOPHL, the courts, and the BoC; conduct of an IP workshop for the Golden Arches Development Corporation (“**GADC**”);
- **Corporate-related Affairs** – Secondment work to conduct due diligence on business development sites and review lease contracts; corporate housekeeping as a Corporate Secretary; contract review (*i.e.*, service, supply, construction, product activation, talent, consultancy, license, compromise, and non-disclosure agreements, credit loan transactions, and sale contracts);
- **Regulatory and Compliance**- Product registration and facilitation of corollary matters in the FDA; handling of product importations with the BoC; road purchase project; registration of chemical products in the Department of Environment and Natural Resources; business permit renewal; maintenance of BIR registrations; maintenance of the PEZA registrations; real estate transactions before the RD; research work on the prosecution of adulterated amino acids in animal feeds; and
- **Litigation** (Civil, Criminal, and Administrative Proceedings) – Handling of cases such as Breach and/or Rescission of Contracts, Insurance Claims, Ejectment, and Forcible Entry; Falsification of Private/Public Documents, Violation/s of the Corporation Code of the Philippines; Illegal dismissal and settlement of claims before the NLRC; Preliminary Investigations before the DOJ.

Legal Officer, Office of the Director General, Civil Aviation Authority of the Philippines (“CAAP”)

January 06, 2014 – June 17, 2014

Attorney II, CAAP Enforcement and Legal Services

June 18, 2014 – December 29, 2014

- **Member, Flight Safety Investigation Committee (“FSIC”)**. FSIC prosecutes violations of the Philippine Civil Aviation Regulations;
- **Lead Prosecutor, Prosecution Team (“PT”)**. The PT prosecutes violations of the Civil Service Commission and the CAAP rules and regulations by the CAAP employees;
- **Member, Legal Technical Working Group of the Bids and Awards Committee (“BAC-TWG”)**. The BAC-TWG reviews legal bidding documents, provides legal advice to the BAC relative to the CAAP bid projects, and handles appeals filed by disqualified bidders;
- **Member, Gender and Development (“GAD”) Committee**. The GAD Committee coordinates with the Department of Transportation and Communication on GAD programs;
- **Member, CAAP Chorale**. The CAAP Chorale performs in various official events of the CAAP and in gatherings held in partnership with other government institutions; and
- **Advisory**: Review of airport concessionaire agreements and contracts entered into between the CAAP and Philippine government agencies and/or foreign entities; and legal advisory on multifarious administrative matters of the CAAP.

Underbar Associate, OBOCC

December 17, 2012 – April 17, 2013

- **IP** – Conduct of trademark searches, and registration and maintenance of trademarks and patents;
- **Regulatory and Compliance** - Product registration in the FDA; business registration renewal and closure; and
- **Litigation-related** - Appearance in the Philippine Overseas Employment Agency Conciliation Proceedings; and preparation and filing of complaints in criminal cases.

IV. LECTURES/TRAININGS CONDUCTED

- 29 February 2024 ***Data Privacy Seminar (for the employees of Contemporain Foods, Inc.)***
Arnaiz Avenue, Pasay City
- 18 March 2020 ***Philippine Data Privacy***
Webinar conducted for OneConnect Financial Technology
- 03 February 2017 ***IP Rights Seminar (for GADC employees)***
GADC Palanca Office, Makati City
- 18 July 2014 ***Intelligence and Investigation Division Officers/Agents Basic Intelligence Training***
CAAP Central Office, Pasay City

V. CONFERENCES, SEMINARS, AND TRAININGS ATTENDED

- 14 April 2023 ***8th Mandatory Continuing Legal Education (“MCLE”) Seminar***
Chan Robles (Online)
- 27 & 29 April 2022 ***The Networking Adventure for the Legal Mind***
Webinar conducted by the RT Academy in partnership with SAGE Training
- 22-26 March 2021 ***7th MCLE Seminar***
IPOP HL Academy (Online)
- 11 May – 11 July 2020 ***World Intellectual Property Office (“WIPO”) Distance Learning 101 General Course on IP***
WIPO Academy eLearning Center
- 12-28 February 2020 ***Japan Patent Office/IP Rights Training Course for Practitioners Specializing in Trademarks***
Asia Pacific Industrial Property Center, Tokyo, Japan
- 26 March – 28 May 2020 ***Impacting Positively at Client Meetings***
Webinar conducted by the RT Academy in partnership with SAGE Training
- February 2018 ***6th MCLE Seminar***
PDIC
- 1-2 December 2016 ***Advanced Course in Commercial Arbitration***
Integrated Bar of the Philippines (“IBP”) Building, Ortigas Center, Pasig City
- 12 August 2016 ***Philippine Bar Association and Intellectual Property Association of the Philippines Intellectual Property Summit***
Shangri-la Hotel, Makati
- 3 August 2016 ***Building Copyright Protection Infrastructure in the Digital Environment***
Manila Hotel, Manila
- 4 May 2016 ***Recent updates on EU and Philippine FDA Requirements***
Bellevue Hotel, Alabang, Muntinlupa City
- 1 December 2015 ***Updates on the Philippine Food Technology Act, Food Safety Act and FDA Product Registration***
Bellevue Hotel, Alabang, Muntinlupa City
- 11 November 2015 ***Basic Awareness Seminar on the Globally Harmonized System***
Hive Hotel, Quezon City
- 30 October 2015 ***Legal Tax Reduction***
RCBC Plaza, Makati
- April-May 2015 ***5th MCLE Seminar***
Ateneo Law School

- 2 October 2014 **International Commercial Arbitration under Singapore International Arbitration Centre Rules: A User Orientation and Practice Workshop**
Shangri-La Hotel, Makati City
- 18 September 2014 **2nd Philippine Aviation Safety and Good Corporate Governance Symposium**
Philippine International Convention Center ("PICC"), Manila
- 17 September 2014 **National Association of Southeast Asian Nations Single Aviation Market Conference**
PICC, Manila
- 10-26 September 2014 **Organization Executive Safety Inspector's Course**
CAAP Central Office
- 8 July 2014 **Strategic Performance Management System Seminar**
The Oriental Hotel, Legazpi
- 27-29 May 2014 **Safety Management System Seminar**
Garden Orchid Hotel, Zamboanga
- 14-16 May 2014 **Training on the GPRA and its Revised Implementing Rules and Regulations**
Seda Hotel, Sta.Rosa, Laguna
- 6 May 2014 **Gender and Development Orientation**
CAAP Central Office
- 25 April 2014 **16th Meeting of the Southeast Asia Regional Aviation Safety Team**
Diamond Hotel, Manila
- 22-24 April 2014 **4th Meeting of the Asia Pacific Regional Aviation Safety Team**
Diamond Hotel, Manila
- 21 April 2014 **2nd Meeting of the Asia Pacific Safety Reporting and Programme Ad hoc Working Group**
Diamond Hotel, Manila
- 17 January 2014 **Good Governance Summit**
PICC, Manila

VI. RESEARCH PAPERS

- 2011 Thesis: "*The Anti-Money Laundering Act in the Philippines and the Ex Parte Application of a Bank Inquiry Order*"
- 2010 "*Access to Environmental Justice: A Sourcebook on Environmental Rights and Legal Remedies*" commissioned work for the Philippine Judicial Academy
- 2008 Thesis: "*Global Children*"

VII. MEMBERSHIP AND EXTRA-CURRICULAR ACTIVITIES

- 2023 – present Member, CheckMat Jiu Jitsu Philippines
- 2020 – present Member, IP Friends (organized by the JPO International Cooperation Division)
- 2018 – 2019 Secretary, PDIC Officers' Club
- 2017 – present Accredited Arbitrator, IBP
- 2014 – present Associate, The Philippine Institute of Arbitrators, Inc.
- 2014 – present Member, IBP
- 2014 Guest in the television show, Legal Forum, hosted by Atty. Jojie Alonso which aired on the GMA Network from 4-8 August 2014

VIII. PERSONAL BACKGROUND

For health & wellness, I go swimming, boxing, or play tennis. I also enjoy traveling for work and leisure, baking, reading books, and watching theater productions.